

## MEMORANDUM OF AGREEMENT ON STUDENT EXCHANGE

BETWEEN

The "UNIVERSITY OF ALGARVE" is a Portuguese public Higher Education Institution, created by Law nr. 11/79, of March 28th 1979, with legal autonomy and its own governing bodies, with official address at Campus da Penha, Estrada da Penha, 8005-139, in Faro, Portugal, with the legal person identification number 505 387 271, herein by its Rector, Professor **ANTÓNIO MANUEL DA COSTA GUEDES BRANCO**, hereinafter referred to as "UAlg"

AND

The "UNIVERSITY OF THE PHILIPPINES", the National University, created by virtue of Act No. 1870, as amended and strengthened by Republic Act No. 9500, otherwise known as "The University of the Philippines Charter of 2008" through its constituent university at Diliman, with official address at Quezon Hall, U.P. Campus, Diliman, Quezon City, 1101, Philippines, represented herein by its Chancellor, **DR. MICHAEL L. TAN**, hereinafter referred to as "UPD"

Based on the "MEMORANDUM OF UNDERSTANDING (MOU) between University of Algarve and the University of the Philippines concluded on 12-01-2017, hereby enter into the following memorandum for the smooth implementation of student exchange.

### 1 IMPLEMENTING UNITS & COORDINATORS

- (1) Implementing units for this Memorandum of Agreement (MOA) are the International Relations Mobility Office for UAlg, and the Office of International Linkages Diliman for UPD.
- (2) Each implementing unit will designate a Coordinator to oversee the activities implemented under the Agreement. Coordinators should communicate regularly with each other and with their respective international offices – the International Relations and Mobility Office for UAlg and the Office of International Linkages Diliman-Office of the Vice-Chancellor for Academic Affairs (OILD-OVCAA) for UPD. Coordinators may assign or delegate aspects of the program to other people, such as faculty advisers. Coordinators are responsible for ensuring that these other program participants will perform in accordance with the terms of the Agreement.

### 2 NUMBER OF EXCHANGE STUDENTS AND PERIOD OF STUDY

Both universities may send up to two (2) exchange students to the host institution each year for one semester each, or one (1) student for two semesters, throughout the duration of this agreement, beginning with the Academic Year 2017-2018, unless the number is varied by mutual agreement. Both universities will review the program regularly and will adjust the number of students to be exchanged, as necessary, to maintain a reasonable balance in the exchange.

### 3 STATUS OF EXCHANGE STUDENTS

Exchange students shall retain their degree-seeking status at their home university, and shall be cross-enrollees at the host university. Exchange students must return to their home university and finish their degree after their student exchange program at the host university.

#### **4 SELECTION OF EXCHANGE STUDENTS**

- (1) The exchange program is open to students from both universities who have completed at least one year of undergraduate study and are in good academic standing at their home institution.
- (2) Exchange students will be selected by the home institution generally on the basis of academic merit, emotional maturity, long-term goals, and preparedness to undertake a period of study abroad and subject to acceptance by the host institution undertaking the normal admission procedures.
- (3) Exchange students shall possess language skills and other academic abilities at or above a certain level to handle the programs at the host university.
- (4) Coordinators, together with their respective international offices shall nominate their selected students, taking into account the number of allocated slots available.
- (5) The host university shall have the right to disapprove cross-enrollment of students who do not meet the host university's cross-enrollment requirements.
- (6) The host university shall send dossiers and other necessary materials regarding the selected exchange students.

#### **5 ACQUISITION AND RECOGNITION OF CREDITS**

Both universities shall provide information regarding the academic achievement (e.g. official transcript of records) of exchange students at the end of the exchange program. The home university may recognize credits for courses taken by exchange students based on the regulations and procedures of the home university.

#### **6 TUITION AND OTHER FEES**

The host university shall waive examination fees, entrance fees, and tuition fees for exchange students. However, in case of imbalance with the number of students exchanged, the student/s to be sent in excess will be classified as fee-paying exchange students. Other fees and costs, such as international transportation, appropriate travel and medical insurance, room and board expenses, textbooks, clothing and personal expenses, passport and visa costs, and all other debts incurred during the course of the year shall be borne by the exchange students.

#### **7 LANGUAGE EDUCATION**

Both universities shall offer, as much as possible, training in the language used at the host university to exchange students in light of academic need for such training.

#### **8 HOUSING**

The host university shall provide as much support as possible so that exchange students can find inexpensive, quality housing during their exchange program.

#### **9 SUPPORT**

The host university shall provide support to exchange students in relation to acquisition of the proper study visa and various other procedures.

#### **10 USAGE OF UNIVERSITY FACILITIES**

Exchange students shall be given the same privileges of university facility usage as regular degree-seeking students at the host university.

## 11 RENEWAL, TERMINATION, AND AMENDMENT

- (1) This MOA is valid from the date of signing until the designated termination date of the MOU between UAlg and UPD.
- (2) This MOA may be amended only in writing agreed to by both universities.
- (3) This MOA may be renewed after being reviewed and renegotiated by both universities.
- (4) Either party may terminate this MOA by providing six months prior written notice to the other party.

### UNIVERSITY OF ALGARVE

By:




ANTÓNIO MANUEL DA COSTA  
GUEDES BRANCO, Ph.D.  
Rector



Date: 12-01-2017

### UNIVERSITY OF THE PHILIPPINES

By:



MICHAEL L. TAN, DVM, Ph.D.  
Chancellor

Date: \_\_\_\_\_

